

Job Opening

Position:	Adult Education Writing Instructor
Department/Store:	Mission Services
Location:	Alcott Corporate Office – Kalamazoo, MI
Wage:	\$20.00 per hour
Classification:	Part-time Temporary Staff
Number of Openings:	1
Hours:	20 hours per week Start date: 9/2/2014 End date: 6/30/2015
Date posted:	08/26/2014
Submit Applications To:	www.goodwillswmi.org

Job Duties:

- Will provide individual and group instruction in Language Arts.
- Develop innovative and customized curriculum designed to assist students in passing the GED writing modules.
- Provide resources for interactive group activities on workforce development topics.
- Facilitates individual student peer to peer support through interactive group activities on a monthly basis.
- Works closely with Life Guides/Kalamazoo Literacy Council Literacy Specialist to provide seamless instruction to adult students and literacy students transitioning into adult education & GED preparation.
- Will be able to assess and assign educational functioning levels and posttest students when required.
- Other duties as required.

Qualifications:

Bachelor's Degree in education; teacher certification preferred. Experience with adult learners a plus. Should also have experience working with adults with multiple barriers including lack of transportation, homelessness, unemployment and underemployment. Must be computer literate including an ability to assist students in building basic computer skills to facilitate accurate and timely composing of the "extended responses" required by 2014 GED examination. Should be able to weave employability soft skills. Must have ability to translate to students skills needed to compose a response to written materials that support claims with relevant evidence and clear reasoning. Should be able to assist in instructional duties in other areas (Social Studies, Science, Math) when needed.

Equal Opportunity Employer

Persons are recruited, hired, assigned and promoted only on the basis of job related criteria and without regard to age, ancestry, arrest record, citizenship, color, familial status, gender, gender identification, height, marital status, national origin, non-job-related disability, race, religion, sex, sexual orientation, veterans' status or weight. This includes those affected by pregnancy, childbirth or related medical condition.

Please click on and read: <http://www.goodwillswmi.org/PDF/ApplicationTerms.pdf>



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